

BARNES

4.4

DRIVERS' RISK ASSESSMENTS

**Initially conducted on 9 Jan 2014 and
annually thereafter with the assistance of
Steve Farr, Trevor Summers and Matt
Barnes**

Last Reviewed October 2023



RISK ASSESSMENT WORKSHEET

Department: Drivers Date: 10 October 2023

Review Date: October 2024 Completed by: Simon Rogers Consultant assisted by Matt Barnes

Sheet number:	1	Area of Activity	Competence 1									
Hazard Description	Persons at Risk	Current Controls	Risk Rating on current controls			Further remedial work required to improve Risk	Action By	Completion Date	Risk Rating on enhanced controls			
			P	S	RR				P	S	RR	
DRIVER COMPETENCE	Drivers,	Pre-recruitment				It is acknowledged that vehicle						
	passengers,	• Experienced drivers				accidents can arise, but in view of						
and PERFORMANCE	other road users,	recruited	2	3	6	the extensive control measures put						
		• Driver Training				in place and maintained – including						
injury arising from a	members of the	• Driver Assessment and				Driver Training						
lack (inadequate) of for	public	Test Drive				- the Risk Rating is believed entirely						
example		• Licence and PCV				appropriate. Moreover, historical						
		entitlement inspection				driver/accident performance does						
		• Medical enquiry				not support a higher Risk Rating						
		On starting										
		• Individual Drivers'										
		Handbook issue										
		• Route learning										
		• Low bridge										
		information										
		Ongoing management										
		• 3 monthly licence and										
		PCV entitlement re-										
		inspection										
		• Journey planning										

Probability Rating (P) with Guide
 1 = Improbable (hardly if ever)
 2 = Remote (< annually)
 3 = Possible (annually)
 4 = Probable (monthly)
 5 = Likely (weekly)

Severity Rating (S) with Guide
 1 = First Aid Injury
 2 = Minor injury (say 3 days off work)
 3 = Major injury
 4 = Permanent incapacity or death

Risk Rating (RR) = Probability x Severity
 1 - 6 Low, Acceptable risk. Any remedial measures helpful rather than essential.
 8 - 10 Medium risk. Implementation of additional practical remedial measures identified is strongly advised where this would result in a reduction of risk.
 12 - 16 High risk. Implementation of additional practical remedial measures is urgent and essential.
 20 Unacceptable risk. Termination of activity is recommended pending full review.



RISK ASSESSMENT WORKSHEET

Department: Drivers Date: 10 October 2023

Review Date: October 2024 Completed by: Simon Rogers Consultant assisted by Matt Barnes

Sheet number:	4	Area of Activity	General Issues – Vehicle Maintenance, Assault, Manual Handling and Toilet Drop											
Hazard Description	Persons at Risk	Current Controls	Risk Rating on current controls			Further remedial work required to improve Risk	Action By	Completion Date	Risk Rating on enhanced controls					
			P	S	RR				P	S	RR			
VEHICLE MAINTENANCE	<i>As above</i>	<ul style="list-style-type: none"> • Refer Workshop Risk Assessments • Wheel enhancers • Daily walk round checks 	-	-	-	<i>No significant risk with controls in place</i>								
ASSAULT actual bodily injury or trauma (say from verbal abuse) arising there from	<i>Drivers</i>	<ul style="list-style-type: none"> • Verbal guidance • Medical support • Selective Private Hire • Good relationships and control from schools 	3	3	9	<i>No significant risk with controls in place</i>				2	3	6		
MANUAL HANDLING Injury arising there from	<i>Drivers</i>	<ul style="list-style-type: none"> • Good practice guides • Instructions on luggage 	3	3	9					2	3	6		
TOILET DROP See also Cleaning Vehicles under Yard Risk Assessments	<i>Drivers</i>	<ul style="list-style-type: none"> • Fixed grid covers drop hole • Good lighting • Hose reel 	2	3	6	<i>No significant risk with controls in place</i>								

Probability Rating (P) with Guide

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- 5 = Likely (weekly)

Severity Rating (S) with Guide

- 1 = First Aid Injury
- 2 = Minor injury (say 3 days off work)
- 3 = Major injury
- 4 = Permanent incapacity or death

Risk Rating (RR) = Probability x Severity

- 1 - 6 Low, Acceptable risk. Any remedial measures helpful rather than essential.
- 8 - 10 Medium risk. Implementation of additional practical remedial measures identified is strongly advised where this would result in a reduction of risk.
- 12 - 16 High risk. Implementation of additional practical remedial measures is urgent and essential.
- 20 Unacceptable risk. Termination of activity is recommended pending full review.

